**CAP & GOWN ORDER INFORMATION**

**Cap & Gown orders can now be placed online using the link below.** There is still time to order announcements and other senior items (WHILE SUPPLIES LAST).

**<https://highschool.herffjones.com/secom/school/AL/Daphne%20High%20School/01001317000/4353/packages>**

**To find the CAP & GOWN, select “Grad Gear & Apparel” (see circled below)**

**A screenshot of a website

Description automatically generated**



**NEXT, scroll to the bottom of the page and look for “Grad Essentials” and the purple gown. (Included are your cap, gown, tassel, your diploma, and diploma cover.)**

**A screenshot of a website

Description automatically generated**



**FINALLY, Add the Grad Essentials to your cart along with any other items you wish to purchase. Then just follow the prompts to place your order.**

**Orders can still be mailed on paper order forms as well. On the paper order form, select Line 17**, **Graduation Supply Cost** is **$70.10,** and **MUST** **be added to ALL orders.** Included are a Cap & Gown, a 2025 Tassel, a Diploma, and a Diploma Cover. (All other items are optional.)

**Add all items** for a **product total**. Next **add 9.5% (x .095) tax** for a **subtotal. Then add $15.00 shipping charges** (pre-printed on order form) for a **grand total.** Students must provide their **gender, height, and weight** which are used to determine the size and fit of each gown.

If ordering **ONLY,** use these figures for the **Graduation Supply Cost:**

**$72.60 + $6.90 (tax) = $79.50 + $15.00 (shipping) = $94.50**

If ordering announcements, please note:

* Young ladies may use “Miss” in front of their full formal name and should not use initials.
* Young men should not place a title in front of their name but should use a suffix, if applicable, such as Jr. or III.  Young men may also use an initial rather than their middle name if they prefer.
* Please print legibly and remember to use **upper and lowercase letters** **and avoid stray marks** **because the senior’s name will be printed on the announcements exactly as it appears on the top line of the order form.**

Students who participate in the graduation ceremony are **REQUIRED** to purchase their gowns from Herff Jones. **Caps & Gowns from previous years or purchased from a different source are not allowed.**